

Appendix 2 – HHHWQP Committee Risks

OSD HHHWQP Committee Risks

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Rows are sorted by Risk Score

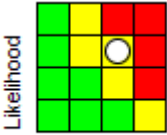
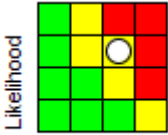

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date/Risk Approach	Current Risk score change indicator
OSD NLOS 008 Maintenance of Divisional buildings and equipment 10-Aug-2015 Bob Warnock	Cause: Inadequate proactive and reactive maintenance; failure to identify and communicate maintenance issues Event: Operational or public building become unusable Impact: Service capability disrupted; ineffective use of staff resources; damage to corporate reputation; increased costs for reactive maintenance. Delay will have operational impact. Overrun of additional work programme.		12	Risk remains at a 12, as previously reported. We were unable to reduce risk to target level due to decreased CWP budget. Only H&S-related projects will be completed in 2021/22. As we are not currently anticipating any budget increase in this area, target has been set to the same level as current risk. We are unable to reduce this risk further at this time. 22 Apr 2021		12	31-Mar-2022	
							Accept	

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date

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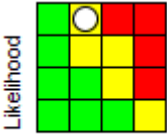
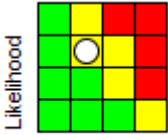
OSD NLOS 008 a	Asset review is being carried out with Surveyor's Dept. Review of assets is an ongoing process	Review is cyclical and ongoing. This is co-ordinated between the City Surveyor's department and local teams.	Richard Gentry	22-Apr-2021	31-Mar-2022
OSD NLOS 008 b	Client Liaison meetings are held regularly to discuss issues and raise concerns about Building Repairs and Maintenance and Projects. Regular review process	Ongoing Action. Client Liaison meetings are taking place. APFM in regular contact with internal Divisional stakeholders.	Richard Gentry	22-Apr-2021	31-Mar-2022
OSD NLOS 008 c	East Heath Car Park Capital Project	This project is currently underway. Expected to complete by June.	Richard Gentry; Bob Warnock	22-Apr-2021	30-Jun-2021

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OSD NLOS 011 Impact of housing and population and transport increase 23-Jun-2016 Bob Warnock	Causes: Planning Authorities obligation to meeting housing demand. Fail to monitor and challenge planning applications. Lack of resource to employ specialist support or carry out monitoring/research. Lack of partnership working with relevant Planning Authorities. Event: Large houses, buildings or other developments on land affecting the Open Spaces. Impact: Potential increase in visitor numbers and recreational pressure. Increased air, light and noise pollution and consequent potential decline in biodiversity and tranquillity. Further increases in traffic volumes on local road network. Ground compaction and resulting associated effects on tree and plant health. Wear and tear to sports pitches. Lack of budget to facilitate repairs.	 Likelihood Impact	12	The risk remains unchanged. We continue to liaise with partners and stakeholders regarding planning applications which may impact upon Hampstead Heath and the wider Division. 22 Apr 2021	 Likelihood Impact	12	31-Mar-2022	 Constant
							Accept	

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD NLOS 011 a	Maintain a close partnership with Planning Authorities. Supt and Officers in contact with the London Borough of Camden, Barnet, Brent and Haringey in regard to planning issues which may impact the open spaces.	Ongoing, division to make representation as necessary. Stakeholders, e.g. Consultative Group and Hampstead Heath, Highgate Wood and Queen's Park Committee updated as appropriate.	Richard Gentry	22-Apr-2021	31-Mar-2022
OSD NLOS 011 b	Respond to consultation on the local plans to help influence the content of the documents.	Ongoing. Response to planning issues as necessary. No change. Stakeholders, e.g. Consultative Groups, Hampstead Heath, Highgate Wood and Queen's Park Committee are updated when necessary.	Richard Gentry	22-Apr-2021	31-Mar-2022
OSD NLOS 011 c	The North London division monitors planning activity in order to ensure it does not impact the open spaces.	Ongoing. Response to planning issues as necessary. Relevant planning applications are monitored. No change. Stakeholders, e.g. Consultative Groups, Hampstead Heath, Highgate Wood and Queen's Park Committee are updated when necessary.	Richard Gentry	22-Apr-2021	31-Mar-2022

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OSD NLOS 002 Outbreak of Fire in Woodland / Heathland 10-Aug-2015 Bob Warnock	<p>Causes: Extreme hot weather and a lack of rain leads to dry grass and woodland. Visitors improperly using site for barbeques, disposing of cigarettes, campfires.</p> <p>Event: Large-scale fire.</p> <p>Impact: Possible loss of life, serious injury to staff, visitors, contractors and volunteers. Damage to site. Ecological damage caused to environment. Service capability is disrupted: increased demand for staff resource to respond to incidents and maintain safety of site and visitors: loss of species: temporary site closure and associated access: increased costs for reactive management; damage/loss of fragile/rare habitats and species.</p>	 <p>Likelihood</p> <p>Impact</p>	8	<p>Risk level dropped over winter, but evidence of fires is still being found by rangers. With this in mind, and with the expectation of a busy and dry summer, likelihood remains at level previously reported. Target date set for winter 2021.</p> <p>22 Apr 2021</p>	 <p>Likelihood</p> <p>Impact</p>	6	31-Dec-2021	Constant
							Reduce	

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OSD NLOS 002 a	Staff are made aware of extreme weather events and 'Trigger Events.' Managers and Supervisors receive weather warnings and this information is shared with staff.	Ongoing action. Fire safety audits delayed due to COVID, but this is now in progress. Highgate Wood completed in March/April. Aiming to complete our sites by September.	Richard Gentry	22-Apr-2021	30-Sep-2021
OSD NLOS 002 b	Review Emergency Action Plan. Review carried out annually or following incident if appropriate.	<p>Review and update continues annually or after an emergency event.</p> <p>Trigger Event Policy compliments this plan.</p> <p>Signage is displayed at key locations, reminding visitors not to light fires or barbeques. Social media messaging has also been used to deliver this message.</p>	Richard Gentry	22-Apr-2021	31-Dec-2021

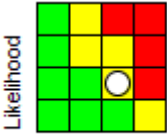
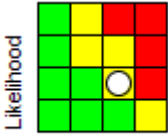
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OSD NLOS 004 Plant and Tree Disease 10-Aug-2015 Bob Warnock	Causes: Inadequate biosecurity, buying of infected trees, plants or animals, spread of windblown OPM (oak processionary moth) from adjacent sites Event: Tree disease including Massaria, Ash Die Back, Oak Processionary Moth. Sites become infected by animal, plant or tree diseases Impact: Service capability disrupted, Public access to sites restricted, tree decline, reputational damage, substantial cost of removal of OPM, risk to human health from OPM		8	The threat of OPM across the North London Division is not diminishing, we continue with the Forestry Commission led management on a targeted caterpillar spray in specific areas and nest removal in others.		8	31-Mar-2022	
		Likelihood Impact		Staff continue to manage Massaria and Horse chestnut bleeding canker.	Likelihood Impact		The tree team work with the Forestry Commission in conjunction with the London Tree Officers Association on an annual inspection program looking at 53 plots around London for the presence of Canker Stain of Plane (<i>Ceratocystis platani</i>) and <i>Xylella fastidiosa</i> .	Staff continue to be vigilant and inspect for all the other tree pest and diseases on the list. We have Chalara die back of ash at NLOS which currently is not a major concern. The Division have a Severe Weather Protocol which requires staff to actively review tree canopies for storm damage. Sites may be closed in high winds to reduce incidents with tree damage (which may be associated with pest/disease.)

Appendix 2 – HHHWQP Committee Risks

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OSD NLOS 004 a	This action relates to tree and plant procurement methods in the North London division.	Tree provenance is considered, the Division will source and use planting stock consistent with best practice guidance. Ongoing action.	Richard Gentry	22-Apr-2021	31-Mar-2022
OSD NLOS 004 b	This action relates to the identification and treatment against Oak Processionary Moth in the North London division.	As per the main update, the threat of OPM across the North London Division is not diminishing. We continue with the Forestry Commission led management on a targeted caterpillar spray in specific areas and nest removal in others.	Richard Gentry	26-Apr-2021	01-Apr-2022

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OSD NLOS 006 Ensuring the Health and Safety of staff, contractors, visitors and volunteers 10-Aug-2015 Bob Warnock	Cause: Poor understanding and/or delivery of Health and Safety policies, procedures and safe systems of work; inadequate training; failure to implement results of Divisional H & S Audits; dynamic risk assessments not undertaken. Security, antisocial behaviour, dealing with members of the public. Event: Staff or contractors undertake unsafe working practices Impact: Death or injury of a member of staff, contractor or a member of the public, reputational damage; financial penalty	 Likelihood Impact	8	Risk remains unchanged. H&S works continue. 22 Apr 2021	 Likelihood Impact	8	31-Mar-2022	Constant
							Accept	

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD NLOS 006 a	Continue with annual H & S site Audits. Sites will carry out audits by peers from within Division. Audits usually take place in August and are signed off later in the year.	This is an ongoing item, reviewed annually. These contribute to the OS Certificate of Assurance.	Richard Gentry	22-Apr-2021	31-Mar-2022
OSD NLOS 006 b	Divisional H & S meetings take place. Staff informed, consulted and updated on H & S matters	Divisional H & S meetings continue, attendance is monitored. The Division has input at a Dept level. Ongoing action.	Richard Gentry	22-Apr-2021	31-Mar-2022

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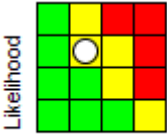
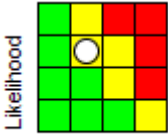

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OSD NLOS 007 Hampstead Heath Water bodies including Bathing Ponds 10-Aug-2015 Bob Warnock	<p>Cause: Improper use of water bodies. Members of the public swimming in unauthorised areas. Swimming outside of designated zones/times. Swimmers fail to pay attention to acclimatisation requirements. Insufficient signage, poor maintenance of banks</p> <p>Event: Death or serious injury of member of public, contractor or staff in ponds. Unable to effect safe rescue of swimmer/person in pond.</p> <p>Impact: Possible legal challenge. Emotional impact on staff. Reputational risk. Financial penalty</p>	<p>Likelihood</p> <p>Impact</p>	8	<p>Risk was increased for last year's report due to high visitor numbers related to COVID-19 pandemic. Target date was set for October, anticipating winter closure of ponds and reduced visitor numbers due to lockdown easing.</p> <p>Risk remains at elevated level this year, as we still anticipate greatly increased attendance at the ponds this summer. Measures are in place to ensure the health and safety of staff and visitors, but pressure due to high attendance means the likelihood must remain at the same level.</p> <p>Target date set for October in anticipation of end of peak swimming season.</p> <p>22 Apr 2021</p>	<p>Likelihood</p> <p>Impact</p>	6	31-Oct-2021	Constant
							Reduce	

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
OSD NLOS 007 a	This action relates to training for lifeguards and operational / maintenance staff to ensure the safety of water bodies and swimmers in the North London division.	Ongoing -Training needs and requirements are identified in staff performance reviews and 1:1 meetings throughout the year.	Richard Gentry	22-Apr-2021	31-Mar-2022
OSD NLOS 007 b	Appropriate signage at ponds Weekly - Signage is checked as part of Ranger duties, this includes checking gates are locked and life rings are in	This is actively monitored. Signage, specifically at water bodies, is checked by Ranger team as part of their weekly patrols and defects reported for repair or replacement.	Bob Warnock	22-Apr-2021	31-Mar-2022

Appendix 2 – HHHWQP Committee Risks

	place - ongoing				
OSD NLOS 007 c	Safety equipment accessible at ponds Weekly - Checks are carried out by life guards within their facilities Monthly – Safety equipment is checked as part of Ranger duties.	Ongoing – safety equipment is checked by Ranger Team / Lifeguards as part of their weekly patrols and defects reported for repair or replacement.	Bob Warnock	22-Apr- 2021	31-Mar- 2022

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OSD NLOS 003 Extreme Weather Events 10-Aug-2015 Bob Warnock	<p>Causes: Severe wind events, prolonged precipitation or restricted precipitation</p> <p>Event: Severe weather/climate impacts at one or more sites within the Division</p> <p>Impact: Service capability disrupted; Strong winds cause tree limb drop, prolonged heat results in fires, snow disrupts site access, rainfall results in flooding and impassable areas, site closures: severe damage to flora and fauna: risk to life and limb: damage to property</p>	 <p>Likelihood</p>	6	<p>Extreme weather events continue to be managed.</p> <p>MET office Storm Centre warnings monitored.</p> <p>MET Office Flood Alerts and Warning monitored.</p> <p>Risk remains unchanged.</p> <p>22 Apr 2021</p>	 <p>Likelihood</p>	6	31-Mar-2022	 Constant
							Accept	

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OSD NLOS 003 a	Alerts issued to staff via Met Office. Review processes 6 monthly or following an extreme weather event	<p>No change.</p> <p>Trigger Event Policy embedded in to our way of working.</p> <p>Met Office Data is reviewed weekly and responded to accordingly by Duty Manager and Duty Supervisor.</p> <p>Ongoing weekly management through RAID Log process to monitor and manage extreme weather events and to support weekly resource planning process.</p>	Bob Warnock	22-Apr-2021	31-Mar-2022
OSD NLOS 003 b	Site plans reviewed annually or following incident if appropriate. Reviews usually conducted in September and agreed later in the year.	Emergency action plan is in place. Reviewed annually or after emergency incident. No change.	Richard Gentry	22-Apr-2021	31-Mar-2022